

# I.4 Club Safety Plans

## Objective:

**Clubs develop and maintain appropriate risk assessment, safety documents and procedures for their location and activities.**

Clubs need to review the guidance from British Rowing and other external bodies and develop a risk assessment together with plans and procedures that adequately address all the risks they face.

Clubs have a duty to establish a positive safety culture amongst their members and should have the following documents in place:

- Risk assessments and safety plans
- Emergency response plans
- Communication protocols and assurance procedures to confirm members are aware of and comply with all the club requirements

## Responsibilities

### Everyone

- Ensures they are aware of all the club regulations and safety advice.
- Demonstrates a positive safety culture approach.
- Ensures they prioritise safety at all times.
- Personally follows all the club safety recommendations.
- Intervenes whenever they witness any potentially unsafe acts by others.

### British Rowing / Honorary Rowing Safety Adviser

- Provides advice and support to regions and clubs developing safety plans.
- Ensures British Rowing employees understand and follow all club safety requirements / advice when working with clubs.

### Regional Rowing Council / Regional Rowing Safety Adviser

- Provides advice and support to individual clubs developing their safety plans.

### Club / Club Rowing Safety Adviser

- Develops and maintains a risk based safety plan including emergency response procedures and communication protocols.
- Ensures members are aware of all the club requirements and advice including:
  - Specific regulations for boating in inclement weather
  - Competency requirements for critical roles and activities e.g. steering, lone sculling
  - Maintenance of records of safety training, competence assessments etc.
  - Requirements for safety equipment

### Coach / Responsible Person

- Ensures all activities under their control / leadership follow club safety requirements and advice.

## Further information

RowSafe +      1.4a Club Risk Assessment & Safety Plan Template  
                     1.4b Emergency Response Plans  
                     1.4b Club Rowing Safety Adviser Role Description