

# XXX Regatta 2011

## General Notes for all Marshals

### 1. Objectives of the Regatta

The primary objective of the regatta is to give juniors a positive introduction to racing. For many of the competitors, this will be their first regatta.

- The first rule of racing is SAFETY
- The second rule is FAIRNESS

### 2. Radio Links

- Safety & Marshals: **channel 4**
- Umpires: **channel 1** – this channel should not be used by Marshals

### 3. Marshals' Responsibilities

- All marshals act with the authority of the Race Committee
- The primary task of marshals is to keep everyone safe
- All crews must obey the circulation pattern (see attached)
- Practice starts are forbidden in the navigation channel taking crews from the boating area to the start
- Crews not following these instructions should be coaxed into compliance
- Crews refusing to comply should be told they risk an official warning *although we prefer not to issue these.*
- If they still refuse to comply tell the crew it is being reported to the Race Committee, then contact Race Control at the finish tent and report the incident
- Any delays to crews getting to the start must be reported to the start team on channel 4
- Any races delayed with one crew waiting at the start must be reported to Race Committee –finish tent.

### 4. Safety Marshals

Your primary function is to keep watch for incidents, keep crews apart and keep them in the right channel.

The following marshal's positions need to be manned during the day. These are marked on the circulation plan attached:-

1. **Balcony of the club.** Watch for boat movements in the navigation channel, pleasure boats moving downstream through the road bridge and rowing boats being turned above the club to move downstream to the start.
2. **Raft to Bridge** turning marshal. Ensures coaches and competitors are briefed to turn the crews with the stern in the bank and to turn close to the bank and road bridge before moving across the river when safe to do so, to join the downstream boats on the Berkshire side of the navigation channel. The raft to bridge marshal then may hand over to the post marshal.
3. **Island Marker Post (Boat)** marshal. Ensures crews enter the navigation channel to the sounding arch safely without nearing the post above the island.

4. **Sounding Arch.** The pinch point of the course. Ensure crews going to the start, crews finishing racing and cruisers all obey the traffic markers and stay in the right position.
5. **Sheepdog** marshal below start. (Boat based). Ensure crews don't warm up in unauthorised areas, keep to the circulation plan, join their competition as soon as possible and join the start as soon as possible. The sheepdog marshal hands the crews to the start marshal based in the start boat
6. **Start** marshal. Based on the start boat and marshals crews onto the stake boats
7. **Below Start Raft** marshal. Land based raft on raft of the large house just below the start. Warn cruisers of the hazards of the regatta course and also ensure crews don't go too far downstream

## 5. Emergency Procedure

- In the event of an emergency, call the safety boat immediately on channel 4; call signal "**SAFETY SAFETY SAFETY**" give location of incident and description.
- Overall control and responsibility for an emergency incident will be:-
  - Finish Tent for all incidents downstream of the railway bridge
  - Registration & Results (Rowing Club, VIII's boathouse bay) for all incidents between the road bridge and the railway bridge
- Advise the relevant control location as soon as possible using channel 4.
- If medical assistance is needed, call KRMBMS ambulance on channel 4, call sign "**MEDIC MEDIC MEDIC**"
- Go to give interim assistance but let the professional safety crew do the job
- Inflate your life jacket if there is any possibility that you may lean over the side of your boat or enter the water
- An Incident Manager will be despatched to co-ordinate the rescue, or you may be designated that responsibility by Race Control or Regatta Control.
- The Incident Manager will advise when the emergency is over and only he/she can stand down the safety crews.
- If an emergency happens out of your area, reposition your boat to provide cover for crews still on the water
- The Race Committee will be advised by Race Control or Regatta Control when the incident is over and will announce the re-start of the regatta

## 6. Equipment

Marshal Boats will be equipped with life jackets and safety kits including throw lines. These will be ready at the club.

Radios, loudhailers and stationery will be issued from the finish tent.

Radios must be returned at midday for a battery change.

## 7. Radio operation

- Turn the radio on by rotating the volume control clockwise.
- *A power up tone is heard to indicate radio is live.*
- Select the designated channel by using the knob.
- Please use radio etiquette. Announce yourself three times and the person you want to talk to then say **OVER**. The person then responds with their name, says "receiving, go ahead please, **OVER**". When you have finished the conversation say "**OUT**"

## 8. To Transmit

- Press the large 'push to talk' button on the left hand side of the radio before you start speaking and hold in for the duration of the message.
- A *red transmit light* will light up on the top of the radio.
- Hold the radio vertically with the speaker/microphone grill 5-8cm from your mouth.
- Identify who you are and who you are calling. Keep messages brief and to the point.
- Do not try to transmit over the top of someone else.
- If you hear two beeps during transmission the battery is nearly flat and needs replacing

## 9. To Receive

- Set the volume control to the desired level.
- The *red light* on the top of the radio will flash if a transmission is being picked up.
- Wait until the transmission has finished before replying.

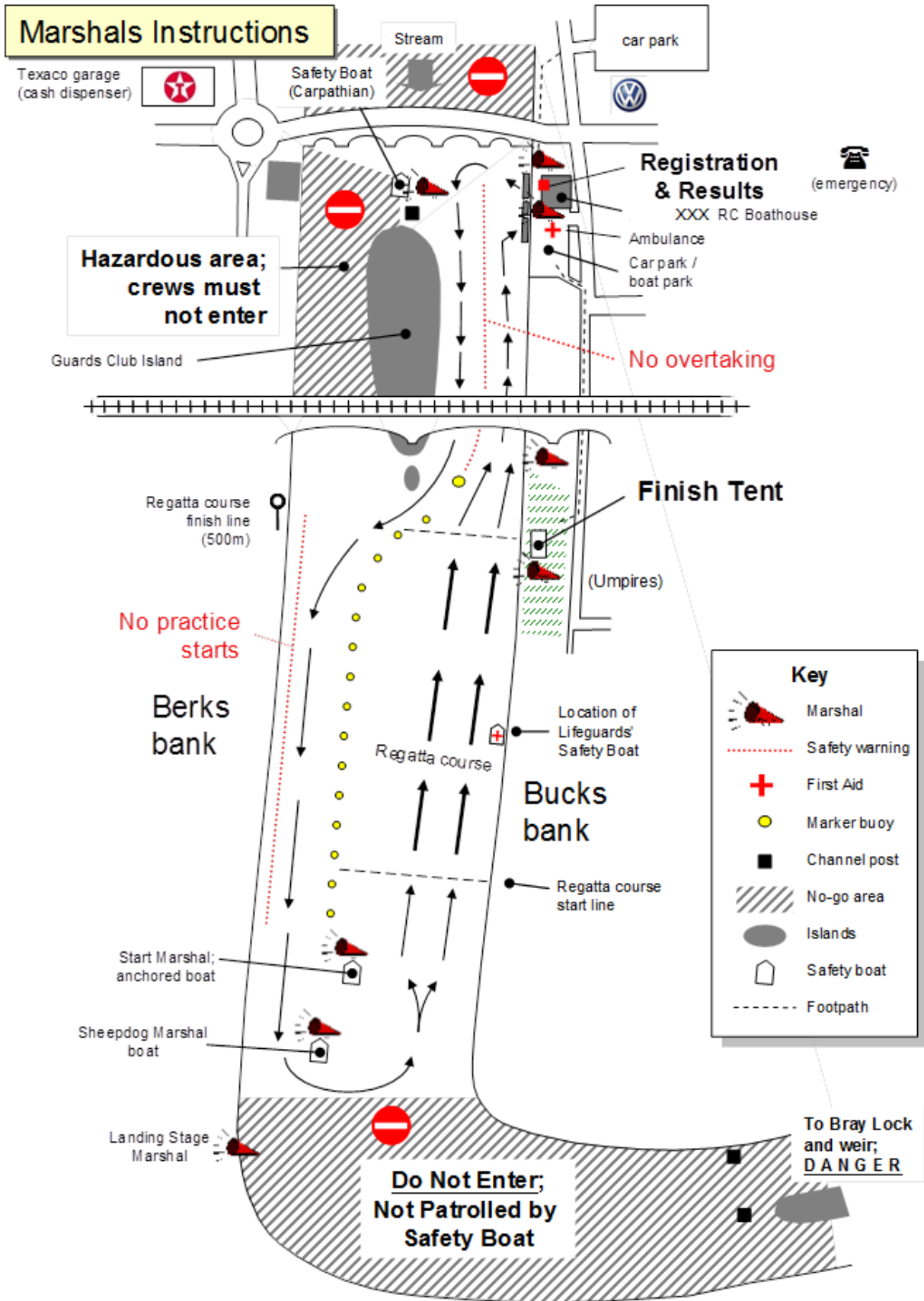
## 10. Roster 2011

	8am-11am	11am -1pm	2pm -4pm	4pm -6pm
<b>Balcony spotter</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer
<b>Raft to Bridge turning</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer
<b>Island marker (boat based)</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer
<b>Sounding Arch</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer
<b>Mayflower Start Boat</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer
<b>Sheepdog below start</b>	Name of volunteer	Name of volunteer	Name of volunteer	Name of volunteer

Please find me on the balcony, on my mobile or through registration & results if you need further information on the day. I will organise a briefing on Thursday evening at 8pm before the day for all marshals and also on the day at 8am for those on the first shift.

## 11. Reserves

**Overleaf – see Circulation Plan**



Map not drawn to accurate scale