

How to create club memberships

TEAMWORK OPEN TO ALL COMMITMENT



How to create club memberships

Within your overall membership you will have different types of members, each with their own interests and abilities. Most clubs create distinct membership options to cater for their members' needs. Common examples include adult memberships, junior memberships, recreational and so on, each with their own membership benefits and associated costs.

The ClubHub system allows you to create different club membership types, and enable members to purchase these online, saving you time as an administrator.

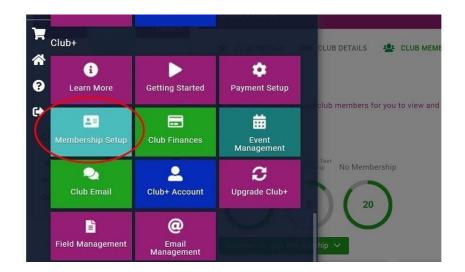
The process of setting up different membership types is simple, here's how:

I. Sign into your British Rowing account



2. Select MENU

NU MY PROFIL		EVENTS & COURSES			
Members	Q ualifications	Credentials	P Enquiries	° Family	t Clubs
Events	T Bookings	♥ Venue Management	Products	Q ualification Management	Credential Management
Q Chat	Documents	C Reports	Event Management	Membership Management	X Boat Fees



3. Select the MEMBERSHIP SETUP tile

4. From here you can view existing club membership types, and create new ones by selecting ADD NEW MEMBERSHIPS

Membershi	p Setup							
Membership Overvi				Su	mmer S	Scul	ing E	вс
Weinbersnip Overvio								
Add new members	lip 2							
Name	Description	Price	Duration	Status				
Claires Pro rata Tester	This is a test for release 2.3	£365.00	1 Year	Inactive	Ť	Ļ	Ø	1
Claires Instalment Tester	Another test of instalments	£365.00	1 Year	Inactive	î	ţ	Ø	i i
FULL		£200.00	1 Year	Active	Ť	Ļ	ľ	
Junior		£150.00	1 Year	Active	1	ţ	C	
Annie's test		£0.00	1 Year	Inactive	Ť	ţ	C	
Coach	This for people who coach at the club who have formal qualifications	£1.00	1 Year	Active	Ť	ţ	Ø	ng g
2nd membership	this is for those already paying a full membership of another club	£160.00	1 Year	Active	î	ţ	Ø	

5. In creating a new memberships you can specify various elements including the benefits, cost, duration etc. Lower down on this same page you can specify the duration of the membership, its cost, and whether you wish to enable members to pay by instalments. Finally, you can add details regarding the benefits associated with the membership in question, as well as restrictions, discounts and surcharges.

	MY PROFILE	MEMBERSHIP	EVENTS & COURSES				
*	Membership S	Setup					
M	Membership Overview						
+	New Membership						
	1 Membership Membership Name		*				
	About this Member	ship:	ę				
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