

How to update club details

TEAMWORK OPEN TO ALL COMMITMENT



How to edit club details

ClubHub allows you to list key details about your club which can serve as an up to date record for current/future Club Admin's, and for British Rowing as well.

Keeping such information up to date is simple - here's how:

I. Sign into your British Rowing account



2. Select MENU



3. Select the CLUB PROFILES tile



4. To edit basic club details begin by selecting the CLUB DETAILS tab near the top of the page.



5. You will then be able to see key information describing your club which you can edit by selecting UPDATE DETAILS as shown below:

ABOUT YOUR CLUB	i i i ITY CLUB CONTACTS CLUB CLUB FACILITIES PROGRAMMES
About your club This information appears in the British Rowing online club finder and will help promote your club to people interested in joining or visiting Club Description This is a test club for British Rowing use only	
Rowing Type Fixed Seat - Coastal Fixed Seat - Inland Indoor Sliding Seat - Coastal Sliding Seat - Inland	Club Membership Type Open
Boat Code SUM	Abbreviation Name Summer Sculling BC

6. In a similar way you can edit your club location, contacts, programmes and facilities by selecting the appropriate tab near the top of the page and updating as before. Following each update remember to select SAVE.

Editing your club social media details

- 7. In addition to the various descriptive details explained above, ClubHub also allows you to list any social media accounts linked to your club. Editing these details are simple here's how:
- 8. Sign into your account as before, selecting MENU and then CLUB PROFILES. Then select SOCIAL MEDIA



9. From here you can update your social media details by selecting the UPDATE DETAILS tab as shown:

